

**ABSENCE / TARDY CARD**

Student Name: \_\_\_\_\_

**Whole Day Absence**

Student was **absent all day** on the following date(s):

Date: \_\_\_\_\_  
Date: \_\_\_\_\_  
Date: \_\_\_\_\_

**REASON**

- |  |   |
|--|---|
| <input type="checkbox"/> Sick          | <input type="checkbox"/> Traffic*           |
| <input type="checkbox"/> Dr Appt       | <input type="checkbox"/> Car broke down*    |
| <input type="checkbox"/> Ortho Appt    | <input type="checkbox"/> Overslept*         |
| <input type="checkbox"/> Other Dr Appt | <input type="checkbox"/> Alarm not working* |
| <input type="checkbox"/> Therapy Appt  | <input type="checkbox"/> Missed bus*        |
| <input type="checkbox"/> Court Appt    | <input type="checkbox"/> Left late*         |
- \* worship only

**Part Day Absence**

Student was **absent/tardy to these periods** on these date(s):

Date: \_\_\_\_\_  
Date: \_\_\_\_\_  
Date: \_\_\_\_\_

Time Arrived: \_\_\_\_\_ or Time Left: \_\_\_\_\_

Other: please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**AUTHORIZATION**

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ABSENCE / TARDY CARD**

Student Name: \_\_\_\_\_

**Whole Day Absence**

Student was **absent all day** on the following date(s):

Date: \_\_\_\_\_  
Date: \_\_\_\_\_  
Date: \_\_\_\_\_

**REASON**

- |  |   |
|--|---|
| <input type="checkbox"/> Sick          | <input type="checkbox"/> Traffic*           |
| <input type="checkbox"/> Dr Appt       | <input type="checkbox"/> Car broke down*    |
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| <input type="checkbox"/> Other Dr Appt | <input type="checkbox"/> Alarm not working* |
| <input type="checkbox"/> Therapy Appt  | <input type="checkbox"/> Missed bus*        |
| <input type="checkbox"/> Court Appt    | <input type="checkbox"/> Left late*         |
- \* worship only

**Part Day Absence**

Student was **absent/tardy to these periods** on these date(s):

Date: \_\_\_\_\_  
Date: \_\_\_\_\_  
Date: \_\_\_\_\_

Time Arrived: \_\_\_\_\_ or Time Left: \_\_\_\_\_

Other: please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**AUTHORIZATION**

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_